

**Urban Management Assistants of North Texas
Strategic Planning Retreat
Friday, June 5 2020, 2:00 p.m.
UberConference TeleConference
Meeting Minutes**

Present:

Officers	<input checked="" type="checkbox"/> Lauren Rose (President) <input checked="" type="checkbox"/> Laurie Wilson (Vice) <input checked="" type="checkbox"/> Lauren LaNeave (Treasury) (2:06) <input checked="" type="checkbox"/> Imelda Speck (Secretary)	
	Chair	Members
Communications	<input checked="" type="checkbox"/> Amanda Valdez	<input type="checkbox"/> Chelsey Gordon <input type="checkbox"/> Erin Winn <input type="checkbox"/> Matt Yager <input type="checkbox"/> Bernadette McCranie
Membership	<input type="checkbox"/> Major Youngblood	<input checked="" type="checkbox"/> Sena Nyaku
Networking & Mentorship	<input checked="" type="checkbox"/> Brittney Huff	<input type="checkbox"/> Jerod Potts <input type="checkbox"/> Stephen Marcus <input type="checkbox"/> Chandra Washington
Professional Development	<input type="checkbox"/> Letecia McNatt <input checked="" type="checkbox"/> Kimberly Garduno (Vice)	<input checked="" type="checkbox"/> Kate Hawley
Special Events	<input checked="" type="checkbox"/> Brett Cast <input type="checkbox"/> Don Robinson (Vice)	<input checked="" type="checkbox"/> Carey Neal
Other UMANT Members		

1. Approval of May 1, 2020 Meeting Minutes

- a. Motion – Brett Cast
- b. Second – Amanda Valdez
- c. Passed – Unanimous

2. COVID-19 Impacts

The group shared the latest updates with how COVID-19 is impacting their city. Lauren R mentioned Sachse is working through COVID-19 CARES Act funding from the County and developing funding recommendations. She also mentioned the Sachse EDC is providing \$5k grants for rental assistance already. Still waiting on Dallas County on how to justify and make eligible expense. Looking at purchasing touchless scanners with temperature readings and sticker. Company is local and based in Addison, called Wello Inc.

Imelda shared what Irving recommended to Council. This included the first 20% going towards City of Irving expenses since March 1, 2020. The remaining 80% was split

between Economic Assistance Programs, which include small business, housing and utility, childcare center grants, and childcare payment assistance grants.

Group discussed confusion and complications for cities falling in 2 or more counties, like Collin and Dallas County because each jurisdiction is taking a different approach to fund disbursement and reporting.

3. Committee Updates

Networking & Mentorship

Currently no events scheduled as of now, but looking to put together another virtual event.

Professional Development

Committee provided an update on the upcoming 101 Series: Development, June 19 in Little Elm. Event has transitioned to a virtual event and has 23 people signed up as of now. Committee requested funds for provided presenters with a gift and planning to do a contest for best background for attendee prizes.

Membership & Partnerships

No updates

Communications

Lauren complimented Amanda for pushing out good content.

Amanda will be starting newsletter again – just need content. Group discussed topics for the newsletter and what UMANT's position should be surrounding the current events in the world (COVID and racial/social justice protests throughout the US).

Several members mentioned the desire to have this addressed possibly in the newsletter. There was a discussion regarding what UMANT's role is. UMANT has a unique position as several members are members in ICMA and TCMA's restrictions/code of ethics. The group decided to promote cities that have been transparent in their policies and statistics in policing as well as provide resources for difficult conversations and best practices to promote diverse and inclusive environment.

Special Events

One Day Conference Update – Up until one month ago, Grand Prairie was not going to change to use of the facility; however, if the One Day Conference is on a Friday, there will now be charge. It will only be free if the event is on a Wednesday or Thursday.

There are 2 other options for October 23rd.

- Hurst Conference Center

If breakfast is cut out, the cost for renting facility and classrooms = \$4,800

Tickets and sponsorship could be \$3000 + \$1000 in current budget

- Colleyville Center

The charge would be free; however, there are issues with logistical setup.

There is only one big room, with no options for breakout or classrooms. Food would have to be catered and it would be less robust of an event.

The group discussed concerns of planning a group event when there is a second wave anticipated. Questions such as if we should have it due to budget cuts impacting training and travel for municipalities.

Amanda suggested to go virtual with the conference. The group discussed and agreed it was best route to go. Amanda mentioned to still reach out to sponsors who may have budgeted for event.

4. General Meeting Items

Imelda announced an additional program available to cities. The Economic Development Administration (EDA) has released the NOFA the follows the same rules of the FY 2020 Public Works and Economic Adjustment Assistance Notice of Funding Opportunity (FY20 PWEAA NOFO). There is \$236 Million allocated to the Austin Regional Office, which covers Texas, Louisiana, Arkansas, New Mexico, & Oklahoma. Funding must be obligated by September 2022. The EDA is accepting application on a rolling basis. Project can take up to 3 years to complete. Award amount - \$100,000 - \$30,000,000. Cities are strongly encouraged to work with local office while developing project & application

5. Next Meeting: August 7, 2020